

STORM BUSINESS GUIDE

IMPORTANT INFORMATION FOR
YOUR BUSINESS BEFORE, DURING AND
AFTER A SEVERE STORM

STORM SEASON IS JUNE 1 TO NOVEMBER 30

BEFORE THE STORM

- ▶ Assess and remove potential hazards outside property
- ▶ Secure company property and equipment
- ▶ Back up computer systems and company records
- ▶ Check that fire systems are working properly
- ▶ Make sure circuit breakers are clearly labeled
- ▶ Keep all emergency equipment serviced
- ▶ Have a generator on hand with adequate wattage to run essential equipment
- ▶ Have fuel on hand for the generator
- ▶ Prepare sandbags if necessary
- ▶ Ensure you have reliable methods of communicating with employees
- ▶ Ensure employees are informed about the company's emergency plan

DURING THE STORM



- ▶ Tune in your battery-powered radio for emergency messages
- ▶ Watch for reverse winds after the eye of the storm has passed; they may impact different areas
- ▶ Don't run a generator in an enclosed space
- ▶ Shut off any valves where pipes have been broken

AFTER THE STORM

- ▶ Conduct a roll call of all personnel on premises
- ▶ Check for downed lines, gas leaks, blocked drains and fallen trees
- ▶ Always assume that fallen power lines are energized
- ▶ Assess the damage on property
- ▶ Make temporary repairs to structures to mitigate additional damage
- ▶ Take detailed documentation and photograph any damage
- ▶ Begin salvage operations
- ▶ Check that fire protection and alarms are in working order

NUMBERS TO KNOW

**Power Outages, Emergencies
and Downed Power Lines**
(352) 334-2871

**Natural Gas Service
Emergencies**
(352) 334-2550 or 911

**Water and Wastewater
Service Emergencies**
(352) 334-2711

GRU Customer Service
(352) 334-3434

GATOR NET Help Desk
(352) 334-3000

GRUCom Help Desk
(352) 334-2912

**In case of an emergency,
call 911**